CORK INSTITUTE OF TECHNOLOGY
INSTITIÚID TEICNEOLAÍOCHTA CHORCAÍ

http://www.cit.ie

CIT DSS
Orientation Q&A for parents/guardians of new students – Sept 2020

WELCOME!

1

Who's talking today?

CIT

Ruth Murphy and Fiona Downey
CIT Disability Support Service (DSS)

2

DSS Orientation Information

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DISABILITY SUPPORT SERVICE
CIT

https://tinyurl.com/citdssyoutube www.mycit.ie/dssstudent guide

SORT BY

CIT Disability Support Service Overview
R Murphy
3:10

CIT DSS Supports Overview
R Murphy
4:42

Roisin Ormond - DSS student welcome
R Murphy
3:00

Applying for DSS supports 202021
R Murphy
5:02

CIT DSS 2020/21
12 videos • 55 views • Updated 4 days ago
Unlisted

No description

▶ PLAY ALL

CORK INSTITUTE OF TECHNOLOGY
DISABILITY SUPPORT SERVICE
A guide to accessing CIT Disability Support Service supports
2020/2021
www.mycit.ie/dss

2020-09-18   3

3

Today's session

CIT

Short presentation:

- **Starting college @ CIT and Key dates**
- **Your changing role and supporting your student / confidentiality**
- **DSS supports and information**

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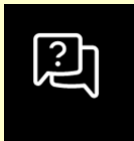
Live Question and Answer session - send us texts using the app

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2020-09-18   4

4

Live Question and Answers

Q&A · CIT

- **You can ask questions on MS Teams using the question chat icon – top right hand corner**

- **You won't see your question coming up immediately in the Featured Questions - we will answer it publicly or privately.**

2020-09-   5

5

Key things to know about college

CIT

- Students will be studying a mix of online lectures and practical classes on campus - depends on the course.
- CIT Academic Delivery update 10 Sept: https://covid19.cit.ie/

- CIT communicates with students through myCIT email and through Canvas - the app where you access your recorded/live lectures, lecture notes, submit assignments, online exams.

myCIT

CANVAS

2   6

6

Key college 2020/21 dates

CIT

- **Course Registration:** 24th Sept - 2nd Oct in Bishopstown campus. Packs posted out Thurs 17th Sept - www.cit.ie/admissions

- **Good Start support:** student ambassadors #GoodStart2020 Insta: https://t.co/fSuVWJr77I?amp=1

- **Classes start on 5th October.** Online timetables available before – may change!

- College year is in 2 semesters – 50% done by Christmas. Academic calendar dates: www.cit.ie/aboutcit.semesterdatesandcalendar

- CIT becomes MTU in January 2021 – www.mtu.ie

WELCOME TO Good Start ★ CIT ★

OCTOBER 5

MTU MUNSTER TECHNOLOGICAL UNIVERSITY

2   7

7

Covid-19 @ CIT

Coronavirus COVID-19   **CIT**

All updates for CIT: https://covid19.cit.ie/

- Everyone should wear a facemask in all buildings.
- Campus facilities are open, e.g. library, food court, shop.
- One way system in place in buildings.
- Students will complete a short online course.

Things may and probably will change – depends on government guidelines.

Coronavirus COVID-19
STOP THE SPREAD
WALK ON THE LEFT

2020-09-18   8

8

Using technology/ Online learning supports

- **CIT TEL guides:**
https://tel.cit.ie/tips-for-remote-learning
https://edtechstudents.eu.helpdocs.com/

- **Do a quick course on online learning in college from DCU!**
https://www.futurelearn.com/courses/a-digital-edge-essentials-for-the-online-learner

- **Typing training**: http://typing.com

2020-09-18   9

9

CIT Access Government laptop loan scheme

One of the groups of students who will automatically qualify for one of the laptops:

- First year students who are DARE eligible, also in receipt of a full SUSI grant and who confirm need. The DSS will email DARE students week 21st Sept.
- Check if the student is in another categories.
- If not, they must apply through the Student Assistance Fund: www.mycit.ie/saf (open now)

www.mycit.ie/access_disability/student-assistance-

10

Financial support

CIT

- **Student Assistance Fund** (open now) : for costs of going to college and assistance for laptops www.mycit.ie/saf

- **1916 Bursary:** 7 bursaries of €5,000 available for each year of an undergraduate programme.
  www.cit.ie/studentlife.access_disability.1916-bursary

- **HEAR:** if you were also HEAR eligible you will get financial support as part of your offer – hear@cit.ie

- **CIT Fees Office:** www.cit.ie/fees

Student Assistance Fund

HEAR | HIGHER EDUCATION ACCESS ROUTE

11

11

Your changing role - Confidentiality

CIT

- Students = adults over 18
-   GDPR – data protection means the college deals with the student directly
- Consent from student to share information

CHANGE AHEAD

CIT DSS operates a strict confidentiality policy and we cannot disclose any information about the student registration, academic progress, to parents, lecturers, etc., unless we have the student's consent. Or unless there is a serious health and safety risk.

CONFIDENTIAL

2020-09-18

12

12

Your changing role - support

CIT

- ✓ **Asking for help** from course coordinator, lecturers, support services, etc.
- ✓ **Planning their day** – online lectures, going to college - transport, lunch, money management.
- ✓ **Managing their time** - using calendars on phone -
- ✓ reminders about deadlines, etc.
- ✓ **Being aware of attendance** - This may be monitored and some classes/ labs are mandatory
- ✓ **Making friends** – join clubs and societies

Don't forget to allow for mistakes!
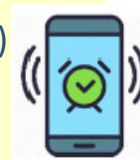**Balancing academic, social and work life takes time** ☺

13

13

Your changing role - support

CIT

Encourage and support them to engage with relevant supports and develop/maintain good habits, such as...

- ✓ Check myCIT email/Canvas every day (on phone)

- ✓ Download online notes from Canvas.

- ✓ Communicate directly with lecturers, support services, etc, to check/clarify assignments, procedures etc – by email.

- ✓ Be aware of the use of social media in college

2020-09-18

14

14

Disability Support Service (DSS)

NICE TO MEET YOU

CIT

Online Remote meetings and support using email/MS Teams
Access Service Administrator at front desk - 021 433 5138

Map of Student Centre, Bishopstown Campus

EXIT/ENTRANCE FROM STAFF CAR PARK

ASSISTIVE TECHNOLOGY SERVICE/ LEARNING SUPPORT/ TRANSITIONS

EXIT/ENTRANCE FROM CIRCULAR COURTYARD

ATM

CIT STUDENT CENTRE GROUND FLOOR

BANK OF IRELAND

NEXUS MARKET

ACCESS SERVICE (INCLUDES DISABILITY SUPPORT SERVICE - DSS)

BISTRO

STAIRS

TOILETS

Access Service

Access Service

✉ **The quickest way to reach us is at dss@cit.ie**

2020-09-18   15

15

Who does the DSS support?

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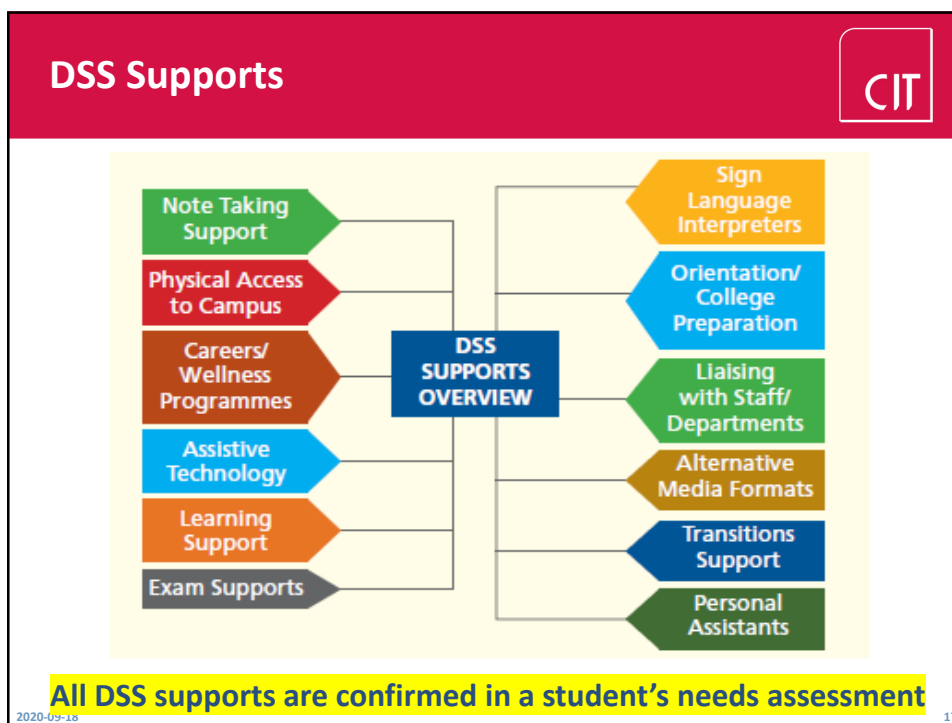
CIT

DISABILITY SUPPORT SERVICE

We support over **900 students across all campuses**:

- Specific learning differences, including dyslexia
- Dyspraxia (DCD) and dysgraphia
- Physical disabilities
- Significant ongoing illnesses
- Mental health
- ADD/ADHD
- Autism Spectrum
- Blind/ Vision Loss
- Deaf/ Hearing Loss
- Speech and language

2020-09-18   16

16

17

18

DSS Learning Support

CIT

Planning and structuring assignments	Academic writing skills	Quoting, referencing and plagiarism
Taking good notes	Managing deadlines	Exam and revision techniques
Presentation skills	Reading and research	Essay writing

1:1 remote support available and workshops
www.mycit.ie/access_disability/disability-support-service/learning-support

2020-09-18   19

19

DSS Assistive Technology (AT) Service

CIT

AT computer lab: For DSS students ONLY

✓ Workstations with AT software
✓ Software installed to help students
    with their studies – also available
around campuses and remotely
✓ YouTube channel with online guides:
    https://www.youtube.com/user/AccessATS

Range of software and training videos available to download at home

Full time DSS AT Officer - Mark Burleigh for AT assessments and queries
mark.burleigh@cit.ie

CANVAS

20   20

20

Exam Supports

Generally students use technology in exams instead of personal support e.g.

- **Reading software** instead of readers
- **Typing** instead of scribes
- Marking guidelines instead of **a spelling and grammar waiver**

Extra time can also be allocated
Some students will have access to a smaller exam room

Students need to request exam supports from their lecturers /the Exams staff in their campus well in advance of each exam if needed. Follow the instructions you get by email.

21

Transition Supports

Available to new students on the autism spectrum for first year of college.

- Support in getting to know college
- Online mentoring sessions after needs assessment
- Julie O'Donovan leads the programme.

JulieA.ODonovan@cit.ie

Online Information session on Wednesday 23rd September @7pm
https://citdsstransitions2020.eventbrite.ie

2020-09-18

22

DSS Supports

Students need to contact us as soon as possible if they need any of the following:

- ISL interpreter/speed text
- Access to disabled parking, transport, physical access to buildings
- Personal assistant to support you physically access the campus and/or personal care
- Mobility training or alternative format for students with a visual impairment

Email dss@cit.ie

2020-09-18   23

23

Your CHOICE!

DARE DISABILITY ACCESS ROUTE TO EDUCATION

Student choice

- **All students need to apply to the DSS if they wish to access DSS supports – but it's their choice!**
- **DARE reduced students must apply for supports.**
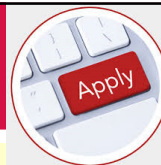- Even a student was not eligible for DARE they can still get supports.

CONFIDENTIAL

CIT DSS operates a strict confidentiality policy and we cannot disclose any information about the student registration, academic progress, to parents, lecturers, etc., unless we have the student's consent, or unless there is a health and safety risk.

2020-09-18   24

24

How to apply for supports? **3 STEPS!**

- **STEP 1:** Fill out Online Application Form:
  www.mycit.ie/access_disability/disability-support-service/registering

- **STEP 2:** Submit documents by email
  (DSS already has copies of documents from CAO/DARE).
  www.mycit.ie/documents-needed
- Attend classes and sign up to DSS Canvas module.

- **STEP 3:** Receive a needs assessment which confirms DSS supports / reasonable accommodations.
- This is sent to the student's myCIT email. They may be waiting 2-6 weeks to receive it in September/October. They may also be asked to attend a meeting with DSS staff.

25

Needs assessment /supports

CIT
Student choice

- **The needs assessment document belongs to the student – they decide what to do with it and who to tell.**

- **It's their responsibility to engage with supports recommended in the needs assessment.**

- **They can request to review their supports at any time when in CIT.**

It starts with you

26

Support Services at CIT for everyone

- ✓ **Academic Learning Centre –** free subject classes
- ✓ **Academic Success Coaching**
- ✓ **Student's Union**
- ✓ **Access Service – financial help /HEAR**
- ✓ **Careers Service**
- ✓ **Counselling Service**
- ✓ **Medical Centre & ERT**
- ✓ **Clubs and Societies**
- ✓ **Sports facilities – CIT**
- ✓ **Mature Student Officer**
- ✓ **Accommodation office**

www.mycit.ie

2020-09-18   27

27

Next steps for students

- Register for course / Set up myCIT email and Canvas
- Start getting used to technology
- Fill out DSS Online Application Form and look at orientation videos
- Contact us immediately if they need an early needs assessment

If the student is having a problem, please get them to contact their lecturer, course-coordinator, or head of department or contact us!

JUST ASK

dss@cit.ie

28

QUESTIONS

2020-09-18

29

29